

Notice of Meeting

Surrey Local Firefighters' Pension Board



Date & time
Friday, 17 January
2020 at 10.00 am

Place
Members' Conference
Room, County Hall,
Penrhyn Road,
Kingston upon
Thames, KT1 2DN

Contact
Amelia Christopher
Room 122, County Hall
Tel 020 8213 2838

Chief Executive
Joanna Killian

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If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email amelia.christopher@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Amelia Christopher on 020 8213 2838.

Elected Members

Mr Nick Harrison (Employer Representative) (Co-Chairman)

Independent Representatives:

Richard Jones (Employee Representative), Glynn Parry-Jones (Employee Representative) and Sally Wilson (Employer Representative) (Co-Chairman)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

The role of the Local Firefighters' PENSION Board as defined in the draft Firefighters' Pension Scheme (Amendment) (Governance) Regulations 2015, is to assist the Fire and Rescue Authority Scheme Manager:

a) to secure compliance with:

- i) the scheme regulations;
- ii) any other legislations relating to the governance and the administration of the Firefighters' Pension Scheme and any other connected scheme;
- iii) any requirements imposed by the Pensions Regulator in relation to the Firefighters' Pension Scheme

b) to ensure the effective and efficient governance and administration of the Firefighters' Pension Scheme

PART 1 – IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence.

2 MINUTES FROM THE PREVIOUS MEETING: 14 OCTOBER 2019

(Pages 5
- 8)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*13 January 2020*).
2. The deadline for public questions is seven days before the meeting (*10 January 2020*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 ACTIONS TRACKER

(Pages 9
- 12)

The Board is asked to review and note its action tracker.

6 ADMINISTRATION UPDATE (1 SEPTEMBER 2019 - 31 DECEMBER 2019)

(Pages
13 - 88)

The Board is asked to note the content of this report and make recommendations if any further action is required.

7 RISK REGISTER (Pages 89 - 96)

The Board is asked to note the content of this report, including changes to the scoring of current risks and the inclusion of additional risks and approve the Surrey Firefighter's Pension Scheme (FFPS) Risk Register (shown as Annex 1). The Board is further asked to make recommendations of any amendments to the Surrey FFPS Risk Register.

8 REVISED TERMS OF REFERENCE DELEGATION OF ATTENDANCE TO SUBSTITUTES (Pages 97 - 114)

The revised Terms of Reference (version 3) to be adopted by the Local Firefighters' Pension Board.

9 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 3 of Schedule 12A of the Act.

PART 2 – IN PRIVATE

10 THE PENSIONS REGULATOR PUBLIC SERVICE GOVERNANCE AND ADMINISTRATION SURVEY 2019 (Pages 115 - 130)

The Board is asked to note the Survey.

Confidential: Not for publication under Paragraph 3
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

11 DATE OF THE NEXT MEETING

The next meeting of the Surrey Local Firefighters' Pension Board is to be agreed.

Joanna Killian
Chief Executive
Published: Thursday, 9 January 2020

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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